

# Event Space Rental

Name of renter: \_\_\_\_\_

Contact #: \_\_\_\_\_ Email: \_\_\_\_\_

Date and Time of Rental: \_\_\_\_\_

Duration of rental: \_\_\_\_\_ Approximate Headcount: \_\_\_\_\_

Rental Space cost: \_\_\_\_\_ x

Rental Space Deposit: \_\_\_\_\_ \$

## Guidelines:

- After the event, please clean the event space of all trash and event items at the end of the event. In the unlikely event that a mess is made, cleaning will be provided at an additional cost of \$75/hr.
- You will be allowed 30 minutes prior to the event for setup and 30 minutes after for cleaning, if applicable.
- You and your event attendees assume all liability related to your event. Please be careful, safe, and responsible.
- You may bring in food as desired (Pizza, Potluck, pastries and cakes, etc)
- All beverages must be provided by the brewery bar. Beer, wine, soda, and juice boxes will be available for purchase. There is a \$200 minimum purchase requirement from the taproom - it can be any combination of food and beverage.
- Please remember to tip your bar staff. An automatic 20% gratuity will be added to the party's drink and food tab.
- Have a great time, and let the staff know if you need anything for your event!

## Optional:

I would like to pre-purchase pizzas to be prepared and come out during the event: # of pizzas: \_\_\_\_\_

I would like to pre-purchase appetizers to come out during the event: # of Apps: \_\_\_\_\_

I would like to pre-purchase drink tickets for Beer/Wine for the event: # of drink tickets: \_\_\_\_\_

I agree to rent the event space under these terms:

Signed by: \_\_\_\_\_

Printed name: \_\_\_\_\_

Date: \_\_\_\_\_